



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Gregg Schuster, First Selectman

Board of Selectmen Minutes---Revised 12/21/2012
Regular Meeting
Thursday, December 20, 2012
Colchester Town Hall

Meeting Room 1 – 7:00PM

NANCY A. GRAY
TOWN CLERK

2012 DEC 21 AM 10:57

RECEIVED
COLCHESTER, CT

MEMBERS PRESENT: First Selectman Gregg Schuster, Selectman Stan Soby, Selectman James Ford, and Selectman Rosemary Coyle (via phone)

MEMBERS ABSENT: Selectman Greg Cordova

OTHERS PRESENT: Derrik Kennedy, James Paggioli, Cheryl Hancin, Tim York, Thomas Tyler, Steven Wells, Sean O'Leary, Robert Esteve, Melissa Roberto, Ryan Blessing, and other citizens.

1. **Call to Order**

First Selectman G. Schuster called the meeting to order at 7:00 p.m.

2. **Additions to the Agenda**

S. Soby moved to delete from the agenda item #11, "Discussion and Possible Action on Amendment to 401(a)/457 Plan Document – Loans," and renumber accordingly; seconded by J. Ford. Unanimously approved. MOTION CARRIED.

3. **Approve Minutes of the December 6, 2012 Regular Board of Selectmen meeting**

R. Coyle moved to approve the minutes of the December 6, 2012 Regular Board of Selectmen meeting, seconded by S. Soby. Unanimously approved. MOTION CARRIED.

4. **Approve Minutes of the December 12, 2012 Special Tri-Board meeting**

J. Ford moved to approve the minutes of the December 12, 2012 Special Tri-Board meeting, seconded by S. Soby. R. Coyle abstained. All others approved. MOTION CARRIED.

5. **Citizen's Comments**

None.

6. **Boards and Commissions – Interviews and/or Possible Appointments and Resignations**

a. **Police Commission. Resignation of Commissioner Steven Petty.**

S. Soby moved to accept the resignation of police commissioner Steven Petty with regret, seconded by J. Ford. Unanimously approved. MOTION CARRIED.

b. **Economic Development Commission. Member re-appointment for a five-year term to expire 12/01/2017. Paul Catalano to be interviewed.**

S. Soby moved to re-appoint Paul Catalano to the Economic Development Commission for a five-year term to expire 12/01/2017, seconded by J. Ford. Unanimously approved. MOTION CARRIED.

c. **Parks & Recreation Commission. Member re-appointment for a three-year term to expire 11/01/2015. Lynne Stephenson to be interviewed.**

R. Coyle moved to re-appoint Lynne Stephenson to the Parks & Recreation Commission for a three-year term to expire 11/01/2015, seconded by S. Soby. Unanimously approved. MOTION CARRIED.

- d. **Zoning Board of Appeals. Member re-appointment for a five-year term to expire 12/01/2017. Laurie Robinson to be interviewed.**
J. Ford moved to re-appoint Laurie Robinson to the Zoning Board of Appeals for a five-year term to expire 12/01/2017, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.
 - e. **Ethics Commission. Member appointment for a three-year term to expire 11/01/2015. Stephen Kane was interviewed on 12/06/12.**
S. Soby moved to appoint Stephen Kane to the Ethics Commission for a three-year term to expire 11/01/2015, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.
 - f. **Board or Commission Vacancy. Jeffrey Collins to be interviewed.**
Jeffrey Collins was unable to attend.
7. **Budget Transfers**
None.
 8. **Tax Refunds & Rebates**
S. Soby moved to accept tax refunds in the amount of \$10.00 to Geoffrey and Carrie Stuart, \$343.44 to Johnnie Carter, and \$1,152.91 to Ally Financial (formerly known as GMAC); seconded by J. Ford. Unanimously approved. MOTION CARRIED.
 9. **Presentation by Building Committee**
Presentation to the Board by T. Tyler to discuss renovation of WJJMS and possible creation of a community center. Request from the Building Committee for direction on: order of briefing for cost estimate, desire to add a pool to the design, referendum date, and police or procedure for group access to building/space. Discussion on inclusion of pool in design, referendum timeline, and scope of project. No action taken.
 10. **Discussion and Possible Action on Tax Collection Information**
S. Soby moved to approve the Taxpayer Inquiry Web Hosting Services Agreement with Quality Data Services, Inc. and authorize the First Selectman to sign all necessary documents, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.
 11. **Discussion and Possible Action on SCCOG Hazard Mitigation Plan**
Discussion on edits and factual/grammatical errors. No action taken.
 12. **Discussion and Possible Action on Memorandum of Agreement Package for the FFY 2011 Homeland Security Grant Program**
R. Coyle moved to approve the 2013 EMPG grant application and authorize the First Selectman to sign all necessary documents, seconded by S. Soby. Unanimously approved.
 13. **Discussion and Possible Action on Parks & Recreation Program Position Change**
Issue was previously discussed with Parks & Recreation Commission and Board of Finance. R. Esteve commented on Board of Finance discussion and potential for additional costs. Discussion on how position change would achieve department goals and impact on personnel. C. Hancin presented to the Board additional programs and revenues. Discussion on impact to Program Fund. S. O'Leary commented on Parks & Recreation Commission support and concerns for request. Discussion on need for a plan for how the proposal will affect the Program Fund. No action taken.
 14. **Discussion and Possible Action on Energy Performance Project and Contract**
Discussion on construction period, total cost, correction to project design (switching of hood replacement), and town meeting. S. Soby moved to adopt the resolutions: RESOLVED, That the Board of Selectmen hereby recommend that the Town of Colchester undertake a lease-purchase financing of the Energy Conservation Savings Program, substantially as described in the Investment Grade Audit prepared by Honeywell Building Solutions and on file in the office of the First Selectman, in a principal amount not to exceed \$3,500,000, over a period of up to 12 years, with the first payment to be made in the 2013/2014 fiscal year. The Project may include acquisition

and installation costs, equipment, legal fees, construction period interest and other financing costs, and other expenses related to the acquisition and financing of the Program.

FURTHER RESOLVED, That the project be referred to the Planning and Zoning Commission for a report pursuant to Section 8-24 of the Connecticut General Statutes; seconded by J. Ford. R. Coyle abstained. All others approved. MOTION CARRIED.

15. **Discussion and Possible Action on Administrators Union Job Descriptions**

Discussion on impact bargaining and revision process. No action taken.

16. **Discussion and Possible Action on Personnel Policy**

a. **Section V, pages 40 – 44 (2nd Reading)**

Discussion on edits. No action taken.

17. **Citizen's Comments**

G. Liverant commented on the Building Committee.

18. **First Selectman's Report**

First Selectman G. Schuster reported that a state budget deal has been reached to correct the current fiscal year deficit with cuts to municipal aid that do not affect Colchester; the Town has received the Government Finance Officers Association Distinguished Budget Presentation Award for our FY 2012-2013 Annual Budget; a subcommittee has been formed by the KX Dispatch Board of Directors to develop and issue an RFP to look at a possible merger with another regional dispatch service; the chairmen of the Boards of Education, Finance, and Selectmen have agreed to hold a budget forum on February 6 in lieu of the regularly-scheduled Board of Finance meeting; initial conversations have begun with regards to sharing the dog shelter facilities with both the towns of Marlborough and Salem; and that the community deserves a lot of credit and thanks for all they have done for the residents and Town of Newtown in light of the recent tragedy and we are offering any and all support that they need.

19. **Liaison Report**

S. Soby reported that the Police Commission has increased their presence at the local schools, a security review is under way, the new police vehicle should be on the road by February, and Resident Trooper Supervisor Petruzzi has requested a change to the regulations.

S. Soby reported that the Agriculture Commission had a lengthy discussion on the proposed Zoning Regulations and request the opportunity to work with both the Planning & Zoning Commission and Board of Selectmen to provide their input.

20. **Executive Session to Discuss Town Hall Security**

S. Soby moved to enter into executive session to discuss town hall security and invite the Public Works Director and Building Official, seconded by J. Ford. Unanimously approved. MOTION CARRIED.

Entered into executive session at 8:16 p.m.

Exited from executive session at 8:40 p.m.

21. **Adjourn**

S. Soby moved to adjourn at 8:41p.m., seconded by J. Ford. Unanimously approved. MOTION CARRIED.

Respectfully submitted,

Derrick M. Kennedy
Executive Assistant to the First Selectman